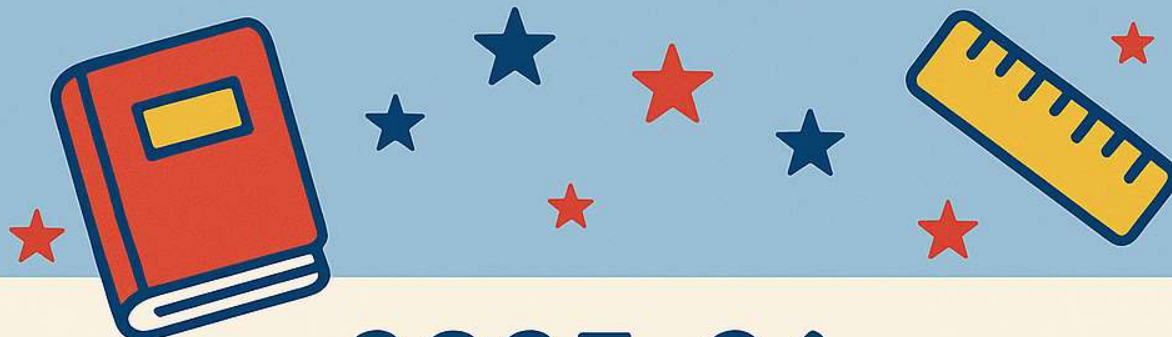
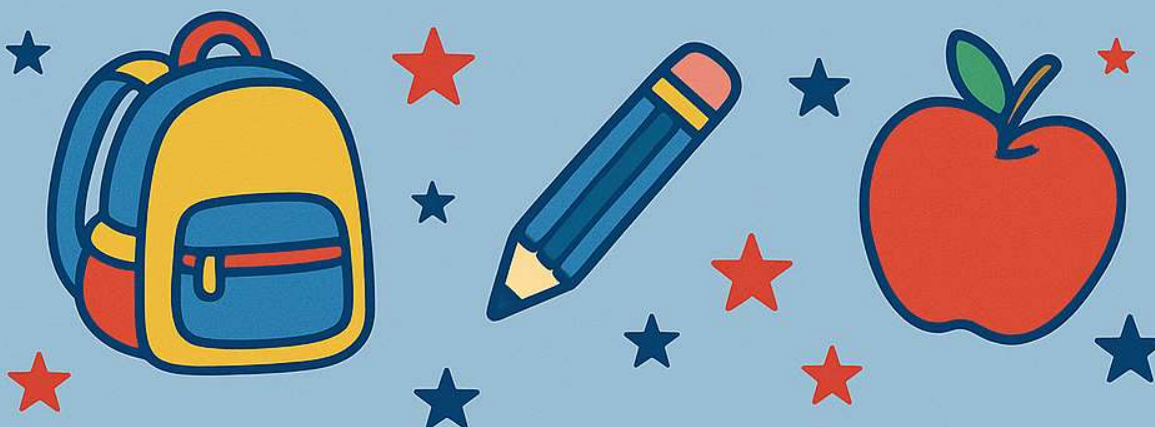


NEABSCO FAMILY HANDBOOK



2025-26
SCHOOL YEAR



Welcome to Neabsco Elementary School

Our mission is to inspire and empower all learners. This handbook provides essential information for our families to understand our school procedures, expectations, and available resources. All policies and procedures align with the Prince William County Public Schools (PWCS) Code of Behavior and Division regulations.

STEM Lab

Neabsco Elementary School is proud to offer a dedicated STEM (Science, Technology, Engineering, and Math) Lab experience for students in grades K–5. Each class attends STEM Lab on a rotating schedule to engage in hands-on, inquiry-based activities that foster critical thinking, collaboration, and creativity. The lab emphasizes real-world problem solving and integrates cross-curricular connections in science, technology, engineering design, and mathematics. Students use tools such as robots, coding apps, and engineering kits to explore concepts in a meaningful and engaging way. Our STEM Lab is part of our commitment to building future-ready learners and promoting academic curiosity.

School History and Mission

Neabsco Elementary School serves a diverse community and is committed to providing high-quality education in a nurturing environment. The school's mission is to inspire and empower all learners. Neabsco is proud of its long-standing traditions and its continuous commitment to academic excellence, equity, and community partnerships.

Field Trips

Field trips are an integral part of the instructional program. Teachers schedule trips throughout the year to enhance classroom learning. Parents/guardians will receive advance notice of upcoming trips. Written permission is required for all trips. Teachers and staff supervise all trips, and parent chaperones may be requested. All chaperones must have completed the PWCS volunteer background check.

Parent-Teacher Organization (PTO)

Neabsco Elementary has an active PTO that supports school events, fundraising efforts, and staff appreciation. The PTO holds regular meetings and welcomes participation from all parents and caregivers. Details about joining and upcoming meetings are shared in weekly newsletters and on the school website.

Advisory Council

The School Advisory Council includes parents, staff, and community members who work with school administration to review academic performance and school climate. Meetings are held quarterly and are open to the public. Agendas and minutes are posted on the school website.

School Clinic Services

The school clinic is staffed by a registered nurse who provides care for students who become ill or injured during the school day. The clinic also manages student medications and health care plans. Parents are

encouraged to keep emergency contact and health information up to date. For questions, contact the school nurse through the main office.

Administration and Contact Information

Principal: Mrs. Brooke LeVecchi

Mrs. LeVecchi has been an administrator at Neabsco Elementary School since August 2019, serving as Assistant Principal before being promoted to Principal in May 2023. With over 24 years of experience in Prince William County Public Schools, she has served as a principal, assistant principal, instructional technology coach, and teacher for Kindergarten, 2nd, and 3rd grades. She completed the Statewide Communities of Practice for Excellence (SCOPE) program through the University of Virginia, a two-year leadership development program for high-potential school administrators. Under her leadership, Neabsco earned the 2024 Continuous Improvement and Exemplary Award from the Virginia Department of Education. She is committed to building strong family partnerships, improving student achievement, and leading environmental literacy initiatives.

 Email: leveccbb@pwcs.edu

Assistant Principal: Mrs. Theress Carrington

Mrs. Carrington is dedicated to supporting the academic and social-emotional growth of all students. She works closely with teachers, students, and families to promote a positive school culture and effective instructional practices. Mrs. Carrington is the Administrator in charge of Special Education.

 Email: carrintm@pwcs.edu

Administrative Intern:

Mrs. assists in various administrative duties, supporting the school's mission to inspire and empower all learners.

 Email:

School Phone: 703-670-2147

Fax: 703-670-2539

Attendance Email: NBES-office@pwcs.edu

Attendance and Absences

- Ensure students arrive on time daily (school hours: 9:20 AM – 4:00 PM)
- Report absences by calling the front office at 703-670-2147 before 9:00 AM
- Submit a written excuse within five days for an absence to be excused
- Schedule early dismissals before 3:30 PM
- Students may not be picked up after 3:00 PM unless it is an emergency situation approved by the school administration.
- Notify the school of dismissal changes via email to NBES-office@pwcs.edu by 2:00 PM

Arrival and Dismissal

- Arrival begins at 9:00 AM. Students enter the building and report directly to classrooms after picking up breakfast.
- The tardy bell rings at 9:20 AM. Students arriving after this time must be signed in at the office by a parent or guardian.
- Dismissal begins promptly at 4:00 PM in the following order: Kiss & Ride, Walkers, then Bus Riders. Staff and administration supervise all arrival and dismissal locations to ensure student safety.

Dress Code

The PWCS Code of Behavior outlines appropriate student attire. Students should:

- Avoid clothing that reveals undergarments or contains offensive language/images
- Wear rubber-soled shoes for safety
- Follow guidelines regarding religious, cultural, or medical headwear

Health and Medication

- Keep sick children home and update emergency contacts in ParentVUE
- Parents must deliver and authorize medications with a physician's note
- Forms are available on the school website under Nurse's Notes

Food and Nutrition

- Breakfast and lunch are free for all students
- Birthday treats must be store-bought, peanut/tree nut free, and served during lunch. A small snack size is required.

Student Conduct and Behavior

- STAR behavior: Safe, Thoughtful, Accountable, and Respectful
- PBIS and community circles are used to promote positive behavior
- Bullying is addressed per PWCS Regulation 733.01-1

Code of Conduct

Neabsco follows the PWCS Code of Behavior to ensure a respectful and safe environment. Key expectations include respect, appropriate language, and following directions. Violations are addressed through restorative practices and appropriate consequences.

Academic Reporting and Homework

- Report cards are issued quarterly and viewable in Parent VUE
- Homework is meaningful, relevant, and developmentally appropriate
- Grading follows PWCS Regulation 661-1

Special Programs and Services

Support services include: ESOL, Special Education, Gifted Education, Speech Therapy, Counseling, Reading and Math Specialists, and the Child Intervention Team

Parent Involvement

- Join the School Advisory Council or volunteer
- Volunteers must check in at the office with a photo ID and complete background checks
- All visitors must be listed on the student's emergency card

Title I Services

As a Title I school, Neabsco provides academic interventions, family engagement events, and resources for at-risk students.

Communication

- Weekly newsletters from the principal
- School website: <http://neabscoes.pwcs.edu>
- Use ParentVUE to monitor grades, attendance, and communication

Safety and Security

- Prohibits weapons, look-alike weapons, and dangerous items
- Regular safety drills are conducted
- Adults must show ID when picking up students

Technology Use and Digital Citizenship

- Follow PWCS Responsible Use and Internet Safety Policy
- Use devices only for school purposes
- Report inappropriate content or cyberbullying

Health Guidelines and Illness Policy

- Keep children home if symptomatic (fever, vomiting, diarrhea)
- Children must be symptom-free for 24 hours without medication
- Notify the nurse of any contagious illness

Before and After School Programs

- AlphaBEST offers care with enrichment and homework support
- Contact the office or PWCS website for registration and fees

Volunteer Opportunities

- Opportunities include library help, class support, PTO, field trips
- Volunteers complete a background check and orientation

Emergency Procedures

- Fire, lockdown, and weather drills are practiced regularly
- Parents are notified via PWCS emergency communication
- Keep contact info updated in ParentVUE

ALL In VA Tutoring Program for Grades 3rd, 4th & 5th

- Free small-group tutoring for grades 3–8 not proficient in reading/math
- Uses evidence-based tools like Lexia Core5 and IXL for Math
- Contact the office or visit VDOE for more info

Spring SOL Assessment Results

- 3rd Grade Reading: Advanced 12.35%, pass rate 60.00%, Proficient 48.13%
- 4th Grade Reading: Pass 75.00%, Advanced 17.39%
- 4th Grade VA Studies: 70% pass, 22% advanced
- 5th Grade Reading: Pass 70.29%, Advanced 12.87%
- 5th Grade Science: Pass 71.96%, Advanced 15.88%

Staff Recognition

Congratulations to Mrs. Lydia Larimore, 2025 Virginia Elementary School Counselor of the Year. She will be honored on May 21 at 5:30 PM and at the PWCS Board Meeting.

Student Cell Phone Policy

We Are Here to Partner with You

Please reach out with any questions or concerns. Our goal is to work together to ensure your child's success at Neabsco Elementary School.

Contact Information

Main Office: 703-670-2147

Email: NBES-office@pwcs.edu